

**SANBORN REGIONAL SCHOOL BOARD
POLICY COMMITTEE MEETING**

MINUTES

June 1, 2022

In attendance: Heather Ingham, Moira Bashaw, Jim Baker, Business Administrator Matt Angell, Superintendent Thomas Ambrose, and Director of Counseling Heidi Leavitt.

Chair Ingham called the meeting to order at 5:23 PM and asked for a Motion to approve the Minutes of 5-18-22. Mr. Baker made a Motion to approve the Minutes, seconded by Ms. Bashaw. No discussion. Vote: All in Favor.

Ms. Ingham said the first policy to discuss is Policy JH-*Attendance, Absenteeism and Truancy*. Ms. Leavitt gave a history of why this needs to be revised, citing home visits being added and homebound instruction being taken out. Discussion on several changes ensued.

Mr. Baker moved to approve Policy JH for a 1st and 2nd Read, seconded by Ms. Bashaw. No further discussion. Vote: All in Favor.

Chair Ingham introduced the next policy for review, DFA *Investment*. Mr. Angell explained that there is no adjustment to this policy as it is on the agenda because state law requires that we approve it annually. He reviewed the specifics of the policy. Mr. Baker asked what accounts this policy governs. Mr. Angell responded, for the main operating accounts and student activity funds.

Mr. Baker made a Motion to approve Policy DFA for a 1st and 2nd Read, seconded by Ms. Bashaw. No further discussion. Vote: All in Favor.

Chair Ingham said the final policy for review is EHAA-*Email Communication* for a 1st and 2nd Read.

Superintendent Ambrose explained there has been a significant internet security law that was put into place two years ago and the essence of this is that it affects nineteen of our board policies which Mr. Parks is working on. One big issue is forwarding an SAU email to a personal email which will not be addressed tonight.

The issue for tonight's meeting is that anyone elected to the school board, or the budget committee needs to use their SAU email because we can't be liable for their personal email addresses and need to be in compliance with the law and RSA 91: a. Discussion ensued on email accounts and security.

Ms. Bashaw made a Motion to forward Policy EHAA to the school board for a 1st and 2nd Read, seconded by Ms. Ingham. No further discussion. Vote: All in Favor.

The next meeting is September 7, 2022, at 5:20 PM- Technology Policies will be addressed.

Meeting adjourned at 5:47 PM

Recorder: Phyllis Kennedy